



MARYLAND DEPARTMENT OF NATURAL RESOURCES
LICENSING AND REGISTRATION SERVICE

APPLICATION FOR REFUND

PLEASE PRINT IN INK AND **PRESS FIRMLY** - FOR COMPLETE INSTRUCTIONS SEE REVERSE

DNR ID#				First Name		Middle Name		Last Name		Social Security or Federal Identification Number (Required)				
Mailing Address									\$					
Daytime Telephone No.														
City			State			Zip Code			Total Refund Requested					
PCA Code _____			Source Code _____			Amt. _____			PCA Code _____		Source Code _____		Amt. _____	
PCA Code _____			Source Code _____			Amt. _____			PCA Code _____		Source Code _____		Amt. _____	

Refund is hereby requested for: (check one)

I. BOATING - Indicate vessel number _____

A. The cost of an **unused** set of decals (decals and registration card returned with this application) by June 30th in the first calendar year of registration.

B. The cost of a single set of decals (decals and registration card returned with this application) in the first calendar year of the vessel's 2-year registration.

NOTE: Only the second year's registration fee will be refunded.

C. Waiver of penalty \$ _____ and/or interest \$ _____

D. Other: Explanation _____

II. COMMERCIAL FISHING Waterman ID # _____

Explanation _____

III. SPORT HUNTING/FISHING Transaction # _____

Explanation _____

IV. OTHER

Explanation _____

Refund Amount

I/We certify, under penalty of perjury, that the statements made herein are true and correct to the best of my/our knowledge, information and belief.

Applicant's Signature _____

Date _____

Approved By: _____
Supervisor Date

_____ Date
Fiscal Officer

INSTRUCTIONS FOR COMPLETING APPLICATION

The refund application must be completed in full. Please follow the steps outlined below.

- Step 1: Please print DNR ID#, name and address clearly. Your refund will be mailed to the address indicated on this application.
- Step 2: Your Social Security or Federal Identification Number is required by the Comptroller of the Treasury to obtain a refund.
- Step 3: Check the appropriate box indicating the type of refund requested and submit the required information.

I. BOATING – Indicate vessel number for which you are requesting a refund.

- A. For a refund of the cost of an **unused** set of decals, surrender to the Department by June 30th in the first calendar year of the registration period:
1. Set of **unused** decals and registration card.
 2. Completed refund application.
- B. For a refund of the cost of the second year's registration fee, surrender to the Department between July and December in the first calendar year of the vessel's 2-year registration:
1. Set of decals (removed from the vessel) and registration card.
 2. Completed refund application.
- C. Waiver of penalty and/or interest.
- D. Boating transactions other than registration and penalty and interest waivers. Provide an explanation for the refund request.

II. COMMERCIAL FISHING, SPORT HUNTING/FISHING or OTHER

- A. Complete refund application.
- B. Provide an explanation for the refund request.

YOUR APPLICATION MAY BE FORWARDED TO ANY OF THE FOLLOWING DNR LICENSING & REGISTRATION SERVICE CENTERS

Business Hours: 8:30 am to 4:30 pm Monday – Friday (except state holidays)

Annapolis Service Center

1804 West St #300
P.O. Box 1869
Annapolis, MD 21404
410-260-3220
1-866-344-8889 (Toll Free in MD)
410-260-3281 (Fax)

Dundalk Service Center

7701 Wise Ave
Baltimore, MD 21222
410-284-1654
1-886-535-8319 (Toll Free in MD)
410-284-3505 (Fax)
(WALK-In Only: M/W/F)

Central Service Center

2 S. Bond St., Suite 101
Bel Air, MD 21014
410-836-4550
1-866-623-3187 (Toll Free in MD)
410-836-4562 (Fax)

East Central Service Center

120 Broadway Ave #5
Centreville, MD 21617
410-819-4100
1-866-439-1708 (Toll Free in MD)
410-819-4110 (Fax)

Western Service Center

12500 Pleasant Valley Rd
Flintstone, MD 21530
301-777-2134
1-866-679-0906 (Toll Free in MD)
301-777-5865 (Fax)

Southern Service Center

6904 Hallowing Lane
Prince Frederick, MD 20678
410-535-3382
1-866-688-3823 (Toll Free in MD)
410-535-4737 (Fax)

Eastern Service Center

201 Baptist St #22
Salisbury, MD 21801
410-713-3840
1-866-812-1678 (Toll Free in MD)
410-713-3849 (Fax)